



**OWN THE CRESCENT**

**Intake Form Sole Proprietorship**

**I. APPLICANT INFORMATION**

Legal Name of Applicant (Borrower):		Application Date:	
<input type="checkbox"/> Non-Profit Corporation <input type="checkbox"/> For Profit Corporation <input type="checkbox"/> Limited Partnership <input type="checkbox"/> General Partnership <input type="checkbox"/> Individual(s) <input type="checkbox"/> Other:			
SSN:			
Tax ID#:		Formation Date:	
Physical Address:			
City		State	Zip
Primary Contact Person	Email	Phone	Fax
Secondary Contact Person	Email	Phone	Fax

**II. FINANCING INFORMATION: Check as many as applicable.**

<input type="checkbox"/> <b>Preapproval/Acquisition</b> Amount: _____	<input type="checkbox"/> Lot Development Amount: _____	<input type="checkbox"/> Construction/Bridge to Perm Amount: _____
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**III. PROJECT INFORMATION**

Project Address:
Ownership Type: <input type="checkbox"/> Homeownership <input type="checkbox"/> Rental <input type="checkbox"/> Commercial <input type="checkbox"/> Mixed Use
Type of Construction: <input type="checkbox"/> New Construction <input type="checkbox"/> Rehabilitation
Do you have a contractor?



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<b>Total Number of Units:</b> _____ <b>Breakdown of Units:</b> <b>Studio 1 BR 2 BR 3 BR 4 BR</b> _____  <b>Total Number of Bathroom(s):</b> _____	<b>Total Square Footage:</b> _____  <b>Residential SF:</b> _____  <b>Non-residential/commercial SF:</b> _____
<b>Total Development Costs (Estimate):</b>	<b>Cost per SF:</b>

**IV. SITE INFORMATION**

<b>Status of Site Control:</b> <input type="checkbox"/> <b>Currently Owned</b> <input type="checkbox"/> <b>Under Agreement/Land Contract</b> <input type="checkbox"/> <b>To be acquired from public agency</b> <input type="checkbox"/> <b>Specific Properties Not Yet Identified</b>	
<b>Purchase price:</b>	
<b>Value As Is:</b>	<b>Value As Complete:</b>
<b>Describe how value was determined:</b> <input type="checkbox"/> <b>Appraisal (attach)</b> <input type="checkbox"/> <b>Comparable Sales/Rentals</b> <input type="checkbox"/> <b>Market Study (attach)</b> <input type="checkbox"/> <b>Other, please describe:</b>	
<b>Current zoning on the property:</b>	
<b>Are there any zoning changes, use permits, or variances required? Please describe.</b>	
<b>Has the property been inspected or tested for environmental hazards (lead-based paint, asbestos, underground storage tanks, etc.)</b> <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> <b>If yes, please attach report and briefly describe.</b>	



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### **CREDIT REPORT AUTHORIZATION AND PRIVACY DISCLOSURE FORM**

I hereby authorize and instruct Own the Crescent, a program created by Housing NOLA, to obtain and review my credit report. My credit report will be obtained from a credit reporting agency chosen by Own the Crescent. I understand and agree that Own the Crescent intends to use the credit report for the purpose of evaluating my financial readiness to purchase or renovate a property or new construction on a lot.

My signature below also authorizes the release to credit reporting agencies of financial or other information that I have supplied to Own the Crescent in connection with such evaluation. Authorization is further granted to the credit reporting agency to use a copy of this form to obtain any information the credit reporting agency deems necessary to complete my credit report.

I understand that if I move forward with this loan program that Own the Crescent will pull my credit as a soft inquiry over the next 18-24 months to assess changes in my credit for reporting data. My data and non-personal identification information may be used in reports to receive additional funding to continue this program.

In addition, in connection with determining my ability to obtain a loan;

I authorize \_\_\_\_\_ I do not authorize \_\_\_\_\_

Own the Crescent to share with potential mortgage lenders and/or counseling agencies my credit report and any information that I have provided, including any computations and assessments that have been produced based upon such information. These lenders may contact me to discuss loans for which I may be eligible, and these counseling agencies may contact me to discuss counseling services. Credit authorizations from these companies may be hard inquiries.

I understand that I may revoke my consent to these disclosures by notifying Own the Crescent in writing.

\_\_\_\_\_  
Client's Name (Print)

\_\_\_\_\_  
Client's Name (Print)

\_\_\_\_\_  
Client's Signature

\_\_\_\_\_  
Client's Signature

\_\_\_\_\_  
Client's Social Security Number

\_\_\_\_\_  
Client's Social Security Number

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date: